**FICE International Gathering in Belgrade, Serbia, September 2023**

FICE International and FICE Serbia are cordially inviting you to the Federal Council and Extraordinary General Assembly of FICE International and the FICE Serbia Jubilee Conference, which is going to be held in Serbia. The meeting will take place at "Hotel N❝ in Belgrade.

We expect your registration until the end of August.

We will be happy to see you in September!

**Personal information**

**Name and Surname**

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**ID Number / Passport**

Please, check if it is necessary to bring your VISA to enter Serbia. We recommend you bring your Passport as an International document.

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**Email address**

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**Phone number**

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**Address**

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**Organization**

**Name of the organization**

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**Affiliation with FICE**

Mark only one.

Member of FICE International

Not a member of FICE International

Membership applicant

**Organizational Information**

**Arrival date**

Please, specify when do you arrive in Belgrade.

Example: 7 January 2019

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**Arrival time**

Example: 8.30 a.m.

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**Departure date**

Please, specify when you will leave Belgrade.

Example: 7 January 2019

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**Departure time**

Example: 8.30 a.m.

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**Do you need us to support you by giving you information about taxi or any other shared transport?**

Please, inform us if you need transport or if you come by your own car to inform the hotel regarding to the parking.

Mark only one.

Yes, Taxi

Yes, other shared transport

No, thank you

I will go by car

**Accommodation**

Mark only one.

Hotel "N"

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

**Room type** ( in case that you stay at Hotel “N”)

Mark only one.

Option I: single room standard

Option II: single room with king size bed

Option III: double room for single use

Option IV: double room / two person use available

If you chose "double room", please name the person you are sharing the room with:

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**Specific needs**

Food preferences / food allergies (e.g. vegan, vegetarian, gluten free, Halal food, etc.)

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**Do you have any mobility requirements or any other specific needs?**

Mobility requirements

Auditive requirements

Visual requirements

Others

None

**In case of specific needs, is an accompanying person going to come with you?** Is case of affirmative answer, please, specify Name and Surname, ID Number / Passport, Email address and Phone number.

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**Are you going to share room?**

Yes

No

**Documentation and Image permissions**

**Would you like to receive a certification of attendance/ participation?**

Yes, certification of attendance

Yes, certification as speaker

No

**Do you accept the use of your photographs taken during the event for purposes such as reports, social media dissemination or internal documents of FICE International and members?**

Yes

No

Please, do not hesitate to let us know if you need any support.

**Contact us at:** [**ficesrbija@sbb.rs**](mailto:ficesrbija@sbb.rs) **or** [**ficeserbiafc2023@gmail.com**](mailto:ficeserbiafc2023@gmail.com)